

MEETING MINUTES

Name of Group: Community Health Council			
Date: 12/01/16, 8:00 am to 9:30 am			
Attendees	Members present: Ellen Zavisca (Chair), Senior Transportation Planner, Regional Transportation Planning Organization Kristy Altman (Past Chair), Executive Director, Knoxville Track Club Dr. Martha Buchanan, Director, Knox County Health Department Jim Dickson, CEO, YMCA of East Tennessee Lara Fleming, Operations Office & Director of HR, The Trust Company Melissa Knight, Executive Director, InterFaith Health Clinic Viren Lalka, Partner, Lalka Tax Services, LLC Dot LaMarche, Community Volunteer Dr. Laurie Meschke, Associate Professor of Public Health, University of Tennessee Dr. Joe Miles, Assistant Professor of Psychology, University of Tennessee Mitch Olszewski, Volunteer Coordinator, American Association of Retired Persons Karen Tindal, Community Volunteer Carlos Yunsan, Attorney, Kizer & Black, Attorneys, PLLC		
	Other/Guests: Tony Blevins, Director of Finance, Knox County Health Department Chris Caldwell, Finance Director, Knox County Dr. Caroline Cooley, President, Bike Walk Knoxville Kristin Faerber, Food Policy Council Lisa Kisling, medical student Dr. Jack Lacey, retired physician Fiona McAnally, Program Manager, Knox County Health Department Erin Read, Together Healthy Knox Coordinator, Knox County Health Dept Danielle Sims, Knoxville Area Project Access J’Alisa Smith, intern, Knox County Health Department David Smoak, Town Administrator, Town of Farragut Jim York, Finance Director, City of Knoxville		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Speaker: Dr. Jack Lacey, KAPA Connects	Key discussion points <ul style="list-style-type: none"> • KAPA Connects: a pilot program starting in January under Knoxville Area Project Access to connect uninsured patients with resources to address the social determinants of health such as transportation, healthy food, healthy housing, access to exercise, etc. 		
2. Speakers: Budget processes in local govt	Key discussion points: <ul style="list-style-type: none"> • Chris Caldwell (Finance Director, Knox County), Jim York (Finance Director, City of Knoxville) and David Smoak (Town Administrator, Town of Farragut) discussed budget processes under local government in Knox County. 		



3. CHIP Action Plan summary	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Erin has put together a document that summarizes the four action plans under the CHIP, it's available at healthyknox.org. • If you know of a group that should be aware of progress on the CHIP/action plans, Erin is happy to do brief presentations. 		
4. Membership Update	<p>Key discussion points:</p> <ul style="list-style-type: none"> • A Nominating Committee will be working to fill two CHC slots that will open up in March, and to identify candidates for the Chair-elect position. • If you'd like to serve on the Nominating Comm, let Ellen know. 		
5. Smoke-Free Knoxville Update	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Great American Smokeout was Nov 17 • In partnership with Whittle Springs Middle School, SFK did a week of tobacco education and a pep rally • SFK leaders are working on an updated Memorandum of Commitment with CHC, and CHC will probably vote on this in Feb. • Great news: tobacco settlement funding to extend to 2017. 		
6. Policy & Advocacy Committee update	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Will be sending the CHIP to school principals to keep them informed. • Considering a letter to the County in January encouraging dedicated funding for sidewalks. • Issues the committee will be watching next legislative session: <ul style="list-style-type: none"> • Gas tax revenues and bike/pedestrian infrastructure • Tobacco laws 		
7. Approve minutes from October 6 meeting	<p>Key discussion points:</p> <ul style="list-style-type: none"> • No changes to minutes <p>Decisions made:</p> <ul style="list-style-type: none"> • Motion to approve minutes: Jim Dickson • Second: Dr. Martha Buchanan • Minutes approved unanimously 		
Announcements	<ul style="list-style-type: none"> • Crisis Text Line is a national crisis hotline that uses text messaging instead of phone conversations. Just text START to 741741, and a live, trained counselor will respond. For more information go to crisistextline.org. Please feel free to disseminate the number and any information to your networks, HR depts, etc. 		
Adjourn	Next meeting: February 2, 2017, 8:00 am to 9:30 am, Cansler Family YMCA, 616 Jessamine Street		